



**HEIM ELEMENTARY PTA
APPLICATION FOR GRANT FUNDS 2024-25**

The Heim Elementary PTA has set aside \$5000 for programs or events that benefit the students at Heim Elementary School, providing our funding comes in as budgeted. The PTA Board will discuss grants under \$750 and notify you within three weeks if approved. Grants over \$750 will be voted on at the next scheduled general PTA meeting. Please turn in your requests as early as possible so we can review and respond as needed.

Please fill out the required information below and submit to PTA Co-Presidents Jennifer Zdrojewski (jenniferzdrojewski715@gmail.com) or Megan Szerwo (megan.coppersmith@gmail.com).

DATE: _____

PERSON REQUESTING FUNDS: _____ **PHONE:** _____

AMOUNT REQUESTED: _____ (If over \$750, request will be voted on at next general meeting)

STUDENTS BENEFITING: _____ **FUNDS NEEDED BY:** _____

PURPOSE OF REQUESTED FUNDS: Description of program, activity, or item and the benefit generated to students. Attach a separate sheet, if necessary. Please itemize costs when possible.

***** FOR PTA USE: *****

APPROVED Date check disbursed: _____ Check Number: _____ Amount: _____

NOT APPROVED Reason(s): Board voted no General membership voted no

Other: _____